

# PROJECT REPRESENTATIVE'S DAILY REPORT

Pg. 1  
Report No. 079  
Date: 2014-12-10  
Day: Wednesday

**Architect:** Kang Associates

**Project:** Renovation and Addition to Tewksbury Town Hall

**OPM:** CBI Consulting Inc. **Clerk of the Works:** Jeff Barnes

**Contractor:** G.V.W., Inc.

**Weather:** 7:30 am: cloudy  
**Temperature:** 7:30 am: 37°

**Noon:** rain  
**Noon:** 37°

**3:00 pm:** cloudy  
**3:00 pm:** 38°

**Superintendent:** Vinnie Bomal

PERSONNEL COUNT	Spec Section	Contractor	Trade	Foreman	Journeyman	Helpers	Total
General Contractor:	Div. 06	GVW	Carpentry	1	4	0	5
	Div. 04		Masonry	1	2	1	4
	09 90 00		Painting	0	0	0	0
	02 41 19		Demolition	1	0	3	4
	Div. 31		Earthwork	1	1	1	3
	01 50 00		Temp. Facility	0	0	0	0
Subcontractors:	02 08 00	A & J Demo Services	Asbestos Abatement	0	0	0	0
	26 00 00	Griffin Electric	Electrician	0	0	0	0
	22 00 00	Lapan Mechanical	Plumber	1	0	0	1
	07 31 00	Meadows Construction	Synthetic Slate Shingles	0	0	0	0
	Div. 23	Ambient Temp. Corp.	HVAC	0	0	0	0
Total:				5	3	9	17

## DAILY REPORT

### Activities Today:

- 1) Mason: working on removing the plaque from the east elevation to the right of the doors; washing down new masonry work on the east elevation; infilling voids in the interior masonry at various locations; removing meeting hall doors on north elevation and started to block in the opening; set up staging to access the masonry above the door in order to remove the masonry for window installation
- 2) Demo/Labor: continuing the backfilling and compaction of the subfloor in the basement
- 3) Carpenter: continuing with tie-back installation in the basement; continuing with subfloor repairs and securing all floor boards; laying out the 2<sup>nd</sup> floor framing; starting to install the LVL beams for the 1<sup>st</sup> floor framing at the west end of the meeting hall
- 4) Site Work: continuing with excavation for the addition; continuing with drain pipe installation; installed drain man hole in parking lot and back-filled
- 5) Plumber: was on site in the afternoon for NGRID to inspect the temp gas fire heater and to get it fired up

Copies to: Richard Montuori, Town of Tewksbury  
Ed Johnson, Town of Tewksbury  
Steve Sadwick, Town of Tewksbury  
Wayne Lawson, CBI  
Jenne dos Santos, CBI  
Kaffee Kang, Kang Architects  
Jennifer Pincus, Kang Architects  
Bob Harukewicz, GVW Inc.

# PHOTO INDEX


	<p>Photo showing excavation for the foundation started along the south elevation of the meeting hall.</p>
	<p>Photo showing the concrete ramp and retaining wall in the process of being demolished.</p>
	<p>Photo showing the retaining wall completely demolished.</p>
	<p>Photo showing the drain manhole being set into place in the parking lot.</p>



Photo showing the crushed stone in place over the drain pipe that leads from the catch basin.



Photo showing workman placing back fill in the basement.



Photo showing workmen placing back fill in the basement and compacting the fill.



Photo showing the back fill in the basement. This is below the meeting hall.



Photo showing mason working on removing the dedication plaque by removing the interior masonry to access the back of the plaque.



Photo showing where the plaque was located. This location was originally designed to house a window.



Photo showing the removed plaque. The plaque is marble that is roughly 1" thick. It had been coated over at some point in the past.



Photo showing mason working on the east elevation.





Photo showing staging in place for the mason to access the doorway and the brick infill above the doorway. This is located on the north elevation of the meeting hall. This doorway is being converted into a window opening and will match the window to the left.

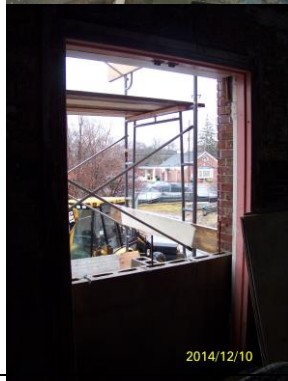


Photo showing doorway in the process of being bricked in.



Photo showing the framing for the 2<sup>nd</sup> floor being put into place.



Photo showing tie-backs in place for the 1<sup>st</sup> floor. This is in the north wing of the basement.



Photo showing a section of the subfloor. The diagonal boards are original. All floor boards were re-secured with additional nails to provide a proper substrate for the new flooring to be installed.